



INTERNATIONAL SOCIETY  
FOR DISEASE SURVEILLANCE

## ISDS Board of Directors 2011 Activities

	Meeting	Topics for Discussion
<b>January</b>	Special Board Meeting (In-Person: Boston Office, 1/6/11-1/7/11)	<ul style="list-style-type: none"> <li>• Welcome Laura Streichert as new Executive Director</li> <li>• Review of new ISDS mission, vision, and key strategic objectives from the strategic plan</li> <li>• Selection of conference dates (12/6-12/8) and venue (Atlanta) selected.</li> <li>• SPC chair candidates suggested.</li> <li>• New initiatives – FDA conference grant?</li> <li>• SDS Committees:: Current Committee structure will remain in place until more evaluation can be done</li> </ul>
<b>February</b>	Board Meeting (Conference Call, 2/9/11)	<ul style="list-style-type: none"> <li>• Board Officer Election Policy</li> <li>• Review and Approval of ISDS Policies</li> <li>• Discussion of Distribute Project\</li> <li>• 2011 Annual Budget</li> </ul>
<b>March</b>	Board Meeting (Conference Call, 3/9/11)	<ul style="list-style-type: none"> <li>• Financial Report</li> <li>• Strategic planning for Distribute Project</li> <li>• ISDS Policies: Data, Fiscal, Travel</li> </ul>
<b>April</b>	Board Meeting (Conference Call, 4/13/11)	<ul style="list-style-type: none"> <li>• Financial Report: Revised Budget</li> <li>• Goals for Distribute Project Strategic Plan</li> <li>• New Initiatives</li> </ul>
<b>May</b>	No meeting this month	
<b>June</b>	Board Meeting (Conference Call, 6/8/11)	<ul style="list-style-type: none"> <li>• Audit Report</li> <li>• Distribute Strategic Plan and Budget</li> <li>• Review and Approval of employee benefits</li> <li>• Annual Conference planning</li> </ul>
<b>July</b>	Board Meeting (Conference Call, 7/13/11)	<ul style="list-style-type: none"> <li>• ISDS role in BioSense Redesign</li> <li>• Distribute work plan</li> <li>• Meaningful Use Proposal</li> </ul>
<b>August</b>	Board Meeting (Conference Call, 8/10/11)	<ul style="list-style-type: none"> <li>• Abstract submissions for Annual Conference</li> <li>• Pre-Conference Track Planning</li> <li>• SS101 Completion</li> <li>• Meaningful Use Proposal submitted</li> <li>• Budget Updates</li> <li>• Research and Evaluation: ILI Standardization</li> <li>• Pilot Studies</li> </ul>
<b>September</b>	Board Retreat (In-Person: Boston, MA, 9/11/11-9/12/11)	<ul style="list-style-type: none"> <li>• Board recruitment and leadership</li> <li>• New ISDS initiatives</li> <li>• Vision for Distribute</li> <li>• Communications with CDC</li> <li>• Vision for ISDS</li> </ul>



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<b>October</b>	Board Meeting (Conference Call, 10/12/11)	<ul style="list-style-type: none"><li>• Conference Update: Abstract and Travel Stipends</li><li>• BioSense 2.0 and Distribute</li><li>• 2012 Budget planning</li><li>• Transparency with Board meeting minutes – decision to create list for dissemination.</li><li>• Board Election procedures</li></ul>
<b>November</b>	Board Meeting (Conference Call, 11/22/11)	<ul style="list-style-type: none"><li>• Tax Forms need Board review</li><li>• Financial update</li><li>• Election process and final slate determined</li><li>• 2012 Annual Conference location determined: San Diego</li></ul>
<b>December</b>	Board Meeting (In- Person: ISDS Annual Conference in Atlanta, GA, 12/06/11)	<ul style="list-style-type: none"><li>• Election process review-need document that details election procedures</li><li>• Member database system needs attention to improve member communications</li><li>• Board officer slate and nomination process</li><li>• Review of Board Roles and Responsibilities: Plan for further discussion and new document</li><li>• Year end activity report</li></ul>